

Role of the Key Contact

The Key contact for the PMRT will act as link between bereaved parents and the perinatal mortality review team in order to facilitate parent engagement with the review process. With appropriate resources it could be within the role of the bereavement midwife or community midwife. The Key Contact will be responsible to the Perinatal Mortality Review Lead and receive support (including the facilitation of additional training where needed) from the PMRT team.

Key Responsibilities:

- Make and maintain contact and support for bereaved parents within the recommended timeframes and until completion of the PMRT parent engagement process
- Supply parents with all relevant information in order to facilitate choices around engagement with the perinatal mortality review process
- Presentation of: succinct clinical information and parents' questions and perspectives
- Representation of bereaved parents' questions and perspectives to the review team
- Ensure that the plain English (or translated) summary of the review findings prepared by the PMRT review team is available at the face-to-face review/routine consultant follow-up
- Ensure parents are made aware of any delays to the process and feedback of review findings to the bereaved parents has taken place according to appropriate timescales
- Communicate mechanisms for further discussion or feedback to the bereaved parents if required
- Throughout the process, provide signposting to further bereavement support

You may find it helpful to follow the suggested Person Specification particularly if you are appointing someone to this specific role

Knowledge: <ul style="list-style-type: none"> ➤ Management of perinatal loss including clinical investigations (post mortem, cytogenetics etc.) ➤ Support mechanisms for bereaved parents and the wider family ➤ Perinatal Mortality Review Process ➤ Cultural diversity within the clinical care setting and in relation to perinatal loss and grief 		Skills: <ul style="list-style-type: none"> ➤ Verbal communication ➤ Written skills ➤ Office IT skills ➤ Active listening ➤ Organisational skills ➤ Presentation of complex clinical information ➤ Advocacy ➤ Personal/professional boundary setting
Experience/Training:		Personal Qualities: <ul style="list-style-type: none"> ➤ High degree of empathy ➤ Sensitivity ➤ Commitment ➤ Flexibility ➤ Self-awareness ➤ Intuition ➤ Integrity ➤ Self-motivation
Essential: <ul style="list-style-type: none"> ➤ Case Review ➤ Caring for parents and the wider family experiencing perinatal loss ➤ Working within a multi-disciplinary team 	Desirable: <ul style="list-style-type: none"> ➤ Completion of up to date bereavement training for example through Sands www.sands.org.uk and Child Bereavement UK https://childbereavementuk.org 	